

**Governing Board Agenda**  
**WASHINGTON ELEMENTARY SCHOOL DISTRICT**  
**GOVERNING BOARD AGENDA FOR**  
**REGULAR MEETING AND EXECUTIVE SESSION**

**DATE:** March 8, 2012

**TIME:** Regular Meeting 7:00 p.m. – Board Room  
Executive Session to follow Regular Meeting

**PLACE:** Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

**CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,**  
**NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.**

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

**I. REGULAR MEETING**

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Amended Regular Meeting Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- E. Approval of the Minutes

1-11

It is recommended that the Governing Board approve the Minutes of the February 23, 2012 Regular Meeting and Executive Session (all Governing Board Members were in attendance).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- F. Current Events: Governing Board and Superintendent  
Catherine Woods and students from Mountain View will show and explain their artwork project using brown colored pencil designs and patterns reflecting Mehndi art.

- G. Public Participation\*\*

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

- H. It is recommended that the Governing Board approve the Consent Agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **II. CONSENT AGENDA**

- \*A. Approval/Ratification of Vouchers 12  
The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.
- \*B. Personnel Items 13-16  
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.
- \*C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 17
1. Jim Hathaway donated rocks and minerals with an approximate value of \$3,500.00 to be used for the benefit of Science students at Royal Palm Middle School.
  2. Phoenix Sheet Metal and A/C Supply Inc. donated sheet metal with an approximate value of \$600.00 to be used for restroom partitions at Sunnyslope School.
  3. Mountain Sky S.P.I.C.E. (parent/teacher organization) donated a check in the amount of \$516.00 to be used for the music students' field trip to the Heritage Festival in California.
  4. Thomas Hodges donated \$1,000.00 to be used to support the basketball program and other needs at Moon Mountain Elementary School.
- \*D. Award of Contract – Bid No. 11.027, Nutrition Services Kitchen Equipment to Buller Fixture, Central Restaurant Supply, Douglas Equipment and Standard Restaurant Equipment 18-19
- \*E. Award of Contract – Bid No. 11.029, White Copy Paper to Contract Paper Group 20-21
- \*F. LEARN360 Video-Streaming Agreement 22-26

## **III. ACTION / DISCUSSION ITEMS**

- A. Award of Contract – RFQ No. 11.030 – Solar Photovoltaic System Installation to Wilson Electric (Sue Pierce) 27-28  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- B. Review of Employee Benefits Trust Recommendation and Discussion, Consideration and Possible Action Regarding Employee Benefits Plan Funding Level for 2012-2013 (D. Rex Shumway) 29-34  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **IV. INFORMATION / DISCUSSION ITEM**

- A. Lookout Mountain Elementary School Project Update (Paul Hartley, H2 Group, David Schmidt, Orcutt/Winslow Partnership, John Brakeman, Adolfson and Peterson Construction) 35

## **V. FUTURE AGENDA ITEMS**

## **VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS**

## **VII. CALL FOR EXECUTIVE SESSION**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **VIII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION**

### **IX. EXECUTIVE SESSION – GENERAL FUNCTION**

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

### **X. RECONVENING OF REGULAR MEETING**

### **XI. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(\*) Items marked with an asterisk (\*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(\*\*) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(\*\*) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(\*\*) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

**GOVERNING BOARD MINUTES: REGULAR MEETING AND EXECUTIVE SESSION**

2011-2012

February 23, 2012

Administrative Center  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505

**I. REGULAR MEETING – GENERAL FUNCTION****A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:04 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert. Mr. Bill Adams joined the meeting at 7:08 p.m.

**B. Moment of Silence and Meditation**

Mr. Maza called for a moment of silence and meditation.

**C. Pledge of Allegiance**

Mr. Maza led the Pledge of Allegiance.

**D. Adoption of the Regular Meeting Agenda**

A motion was made by Mr. Jahneke that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mrs. Lambert. The motion carried.

**UNANIMOUS****E. Approval of the Minutes**

A motion was made by Mr. Adams that the Governing Board approve the Minutes of the February 9, 2012 Regular Meeting and Executive Session. The motion was seconded by Mr. Jahneke. The motion carried. Mrs. Lambert abstained from the vote.

**UNANIMOUS****F. Current Events: Governing Board and Superintendent**

Mr. Adams shared that he enjoyed attending the following events:

- Washington Elementary School visit with Principal Sean Carney and his staff.
- Shaw Butte Art Show – acknowledged the efforts of art teacher, Rose Swarts.
- Federal Relations Network Conference in Washington, D.C. where he was pleased to have the opportunity to meet with all of the Arizona representatives. Mr. Adams acknowledged the pre-conference data provided by Ms. Janet Sullivan. Mr. Adams will provide an update of the conference at a future Governing Board meeting.

Mr. Jahneke thanked everyone who supported the Washington Education Foundation's Bowl-a-Thon on February 12, 2012. He stated that both sessions were full and it was a very enjoyable event.

Mrs. Lambert also thanked everyone for supporting the Washington Education Foundation's Bowl-a-Thon. Mrs. Lambert thanked the District's business partners and community members for attending the 3 Minutes 2 Win It event.

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Dr. Cook introduced Sunburst Elementary School's Principal, Rhonda Warren who, in turn, introduced teacher and 21<sup>st</sup> Century After-School Coordinator, Ms. Susie Smith. Ms. Smith explained how the SuccessMaker program is used to increase student achievement in the areas of mathematics and reading. Ms. Smith and 4<sup>th</sup> grade student, Maddison Carbonari, demonstrated the use of the online SuccessMaker program. Maddison was presented with a book and a certificate.

**G. Special Recognition**

- Dr. Cook introduced Ms. Natalie McWhorter, Director of Curriculum, who organized the District's Spelling Bee held on January 26, 2012. Ms. McWhorter recognized and congratulated the following winners and thanked their parents for their support: 1<sup>st</sup> place, Mark Morrissey, 8<sup>th</sup> grade, Mountain Sky Junior High School; 2<sup>nd</sup> place, Danielle Zylstra, 5<sup>th</sup> grade, Lookout Mountain Elementary School; 3<sup>rd</sup> place, Jes Humphries, 6<sup>th</sup> grade, John Jacobs Elementary School; 4<sup>th</sup> place, Chloe Graham, 6<sup>th</sup> grade, Sunburst Elementary School; 5<sup>th</sup> place, Connor Oakley, 8<sup>th</sup> grade, Sweetwater School; 6<sup>th</sup> place, Isabelle Donnell, 4<sup>th</sup> grade, Chaparral Elementary School; 7<sup>th</sup> place, Alex Dominguez, 6<sup>th</sup> grade, Ocotillo Elementary School; 8<sup>th</sup> place, Parker Davis, 6<sup>th</sup> grade, Royal Palm Middle School. Ms. McWhorter advised that Danielle Zylstra was 2<sup>nd</sup> place winner at the Regional Spelling Bee and will be participating in the State Spelling Bee. The students were presented with a certificate.

**H. Public Participation**

There was no public participation.

**I. Approval of the Consent Agenda**

**UNANIMOUS**

A motion was made by Ms. Graziano that the Governing Board approve the Consent Agenda items as presented. The motion was seconded by Mrs. Lambert. The motion carried.

**II. CONSENT AGENDA**

**\*A. Approval/Ratification of Vouchers**

**UNANIMOUS**

Approved and ratified the vouchers as presented.

**\*B. Personnel Items**

**UNANIMOUS**

Approved the personnel items as presented.

**\*C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

**UNANIMOUS**

Approved the public gifts and donations as presented.

1. Washington Education Foundation donated gift cards with a total value of \$480.00 to be distributed to every school to support Read Across America.
2. Kroger donated a VIP Shopper's Card commission check in the amount of \$500.00 to be used for the benefit of students at Ironwood Elementary School.
3. American Fence Company of Arizona donated galvanized pipe and welding of the pipe with an approximate value of \$574.09 to be used for tetherball poles for the playground at Richard E. Miller Elementary School.
4. Walnut Canyon Press donated books with an approximate value of \$22,475.00 for the benefit of all 4<sup>th</sup> grade students in Washington Elementary School District.

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5. Trinity Mennonite Church donated a check in the amount of \$2,780.72 to be used for the benefit of students at Palo Verde Middle School.
  6. Assistance League of Phoenix donated books with an approximate value of \$17,855.61 to be used for the benefit of students at Mountain View School.
- \*D. Out-of-County/State Field Trip UNANIMOUS  
 Approved the out-of-county/state field trip as presented.
1. Delta Apodaca, Desert Foothills Junior High School, submitted an out-of-county/state field trip request to Knott's Berry Farm, Buena Park, CA, May 2-3, 2012, for 7<sup>th</sup> and 8<sup>th</sup> grade students at a cost of \$4,677.13.
- \*E. Out-of-State Travel UNANIMOUS  
 Approved the out-of-state travel as presented.
1. Victoria Bonavito, Physical Education Teacher, Desert View Elementary School, and Janice Evans, Physical Education Teacher, Maryland School, to attend the National AzAHPERD Convention for Health and Fitness, March 12-17, 2012, in Boston, MA, at a cost of \$1,000.00 (cost for substitutes).
  2. David Velazquez, Director of Finance, Howard Kropp, Director of Purchasing, and Tony Mlynek, Special Needs Transportation Supervisor, to attend the AASBO Spring Conference, April 4-6, 2012, in Laughlin, NV, at a cost of \$879.08.
- \*F. Issue RFP for Specified Services – Bond Underwriting Services and Financial Consulting Services UNANIMOUS
- \*G. Annual Intergovernmental Cooperative Purchase Agreements with the State Procurement Office (SPO) UNANIMOUS
- \*H. Acceptance of the Lowe's Toolbox for Education Grant in the Amount of \$4,900.00 and the Walmart Foundation Grant in the Amount of \$500.00 UNANIMOUS

### **III. ACTION / DISCUSSION ITEMS**

**A. Award of Contract – Bid No. 11.028 – Roadrunner Site Preparations and Landscape Upgrades in an Amount Not to Exceed \$441,232.00** UNANIMOUS

Dr. Cook advised the Board that it was being asked to approve an award of contract for the District's portion of the site preparations and landscape upgrades for the "Safari" Green Schoolhouse located at Roadrunner Elementary School. Dr. Cook introduced Mr. Mike Kramer, Director of Capital Projects/Maintenance, who explained the bidding process and named Danson Construction as the recommended vendor for the award of contract.

Mrs. Lambert asked if the pricing responses met the District's expectations. Mr. Kramer responded that when hard bids are requested, there are typically a wide range of prices received. He advised that there was a significant spread between the highest and lowest bidders, however, the bottom three bids were within a 5% spread.

Mrs. Lambert asked if the District had utilized the services of Danson Construction before. Mr. Kramer replied that they had not used Danson Construction in the past, however, they had excellent references.

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A motion was made by Mrs. Lambert that the Governing Board award contract for Bid No. 11.028, Roadrunner Site Preparations and Landscape Upgrades, to Danson Construction LLC, in an amount not to exceed \$441,232.00. The motion was seconded by Mr. Jahneke. The motion carried.

**B. Head Start Philosophy, Long-Range and Short-Range Goals, and Self-Assessment Plan** **UNANIMOUS**

Dr. Cook advised the Governing Board that a Federal regulation requires the Governing Board to annually review and approve Head Start Program philosophy, long-range and short-range program goals, and the self-assessment process. Dr. Cook introduced Ms. Diana Howsden, Director of Head Start Services who, in turn, introduced Ms. Michaela Pilsbury, Head Start Program Coordinator. Ms. Howsden provided a presentation about the District's Head Start Program and Ms. Pilsbury provided a presentation about the self-assessment process.

The Governing Board was advised that its approval of the District's Head Start philosophy, long-range and short-range goals, and self-assessment plan was necessary for the District to remain eligible to receive Head Start funding through the City of Phoenix and important in the periodic audit/review process. The Governing Board was also advised that the Head Start Performance Standards, which are rigorously enforced by the City of Phoenix Grantee personnel, required the Governing Board's review and approval.

Mrs. Lambert stated that she has represented the Governing Board on the Head Start Communication Committee for several years and appreciated that the main focus of the program is the children and their families. She commended Ms. Howsden and Ms. Pilsbury for their efforts in the time-consuming task of preparing the reports.

Ms. Graziano thanked Ms. Howsden and Ms. Pilsbury for their work with the Head Start Program and asked if there was any follow-up to see how many students remained in the District. Ms. Janet Sullivan responded that data from the AIMS testing in the third grade indicated a 30%-40% retention of students from the Head Start Program.

Mr. Jahneke also thanked Ms. Howsden and Ms. Pilsbury for everything that they do in running the program. He stated that he wished everyone knew about the Head Start Program which provides the children with critical learning that will help them as they enter kindergarten.

Mr. Adams added his appreciation to Ms. Howsden and Ms. Pilsbury for their work and stated he was impressed with the parent participation. Mr. Adams asked if they had any connection to First Things First. Ms. Howsden replied that one school site had received Governing Board approval at the February 9, 2012 meeting for the Quality First Enrollment Agreement and Program Improvement Grant with First Things First. She advised that First Things First provides reading activities in all of the Head Start classrooms through the City libraries and conducts parent trainings on a monthly basis. Ms. Howsden stated that they will continue to pursue opportunities with First Things First.

A motion was made by Mrs. Lambert that the Governing Board approve the Preschool/HeadStart Philosophy, the Head Start Long-Range and Short-Range Goals and the Self-Assessment Plan. The motion was seconded by Mr. Adams. The motion carried.

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**C. Structured English Immersion Model Adoption and Budget Submission**

**UNANIMOUS**

Dr. Cook advised the Governing Board that they were being asked to approve the Structured English Immersion (SEI) Models and SEI Budget Request Application. Dr. Cook introduced Ms. Janet Sullivan who presented the data to the Governing Board.

Ms. Sullivan advised the Board that the SEI budget application was submitted for their review and approval. However, after applying the federal, state, and local funding offsets as indicated on the budget request forms, and despite the Alternate Budget Request Calculation excluding the use of federal funds to the incremental SEI costs, WESD was not eligible for funding from the SEI fund.

Ms. Graziano asked if the amounts on the SEI budget application were current spending amounts or a request for additional funding. Ms. Sullivan advised it was for additional funding. Ms. Sullivan stated that the Arizona Department of Education (ADE) provides spreadsheets that are pre-populated with figures, e.g., number of students, number of teachers, etc. and applies a formula to determine the number of incremental teachers that the District might need to implement the model. The salary, as well as benefit, amounts are provided to the District for review. The District has the opportunity to submit the SEI budget application to request additional funding for consideration by ADE. Ms. Sullivan advised that WESD had submitted the SEI budget application in previous years, but had never received additional funds.

Ms. Graziano asked why the District did not request funds for textbooks. Ms. Sullivan responded that ADE determined that materials are not needed by the District to provide instruction because it could utilize SEI strategies and information from the English Language Learner (ELL) standards. Ms. Sullivan stated that ADE did not endorse any textbook programs or computer based programs, therefore, the District did not request additional funds for textbooks on the SEI budget application. Ms. Sullivan advised that requests for textbook funds on previous SEI budget applications had been denied in the past.

Mrs. Lambert asked if the SEI budget application was set up for the teachers to meet the State required ELD model. Ms. Sullivan replied that it is strictly for those incremental teachers who are needed above the regular staffing figure in order to implement the model and determined by the ADE formula.

Mrs. Lambert asked if the District had inquired why ADE had Title II monies included in the formula when those monies should not be used to pay for teachers, but should be used for professional development. Ms. Sullivan stated that the Federal offsets for Title I, Title II, and Title III are no longer included due to a court decision, although they still appear on the budget application form.

Mrs. Lambert stated she appreciated Ms. Sullivan's best efforts to meet a difficult mandate.

Mr. Jahneke asked for confirmation that the SEI model adoption and SEI budget application had nothing to do with curriculum and that the curriculum is adopted by the District according to State requirements. Ms. Sullivan stated he was correct.

A motion was made by Mrs. Lambert that the Governing Board approve the models (Attachment A) and authorize Mr. Chris Maza, Governing Board President, to execute the documents. Mrs. Lambert further moved that the Governing Board approve the submission of the Structured English Immersion budget application for

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submission February 24, 2012. The motion was seconded by Mr. Jahneke. The motion carried.

#### **IV. INFORMATION / DISCUSSION ITEMS**

##### **A. Review of 2010-2011 Single Audit**

Dr. Cook advised the Board that they were being presented the findings of the District's 2010-2011 Single Audit. Dr. Cook introduced Ms. Cathy Thompson who, in turn, introduced Mr. Dennis Osuch from the auditing firm of CliftonLarsonAllen.

Mr. Osuch reviewed the communication to Governance, Single Audit, USFR Questionnaire, and the Comprehensive Annual Financial Report. Mr. Osuch stated that he was very impressed with the Management team and that the District was very well managed. He advised that the District had a very good internal audit function in place for compliance related matters, as well as internal controls.

Mr. Adams thanked Mr. Osuch for the single audit and the praise he gave for the District's staff, policies, and practices.

Ms. Graziano thanked Ms. Thompson for doing her job well which was reflected with the minor findings on the Single Audit. Ms. Graziano asked why the pre-numbered numerically controlled cash receipts were required. Mr. Osuch replied that it was a USFR compliance requirement and also a good audit trail. He stated that if the receipts were not pre-numbered, it would be difficult to determine if the financial records were complete.

Ms. Graziano asked if every student would have to be issued a pre-numbered receipt if there was a school fundraiser or would one receipt be issued for the teacher. Ms. Thompson responded that only one receipt would be issued to the teacher when the fundraiser is completed and the monies turned into the school for deposit.

Ms. Graziano asked if schools had a safe to hold the money until it is deposited. Ms. Thompson stated that each school had a safe. Ms. Graziano asked how long the money is held before it is deposited. Ms. Thompson replied that it is required that money be taken to the school office daily to be placed in the safe and an armored truck goes to the schools once a week to pick up the deposits. Ms. Thompson stated that it is a USFR compliance requirement that the money must be deposited daily or weekly.

Ms. Graziano asked if the audit finding was because the money was in the office too long before being deposited or in the teacher's desk without being taken to the office on a daily basis or a combination of the two situations. Ms. Thompson stated that it was a combination of the two issues.

Mrs. Lambert thanked Mr. Osuch for the summary provided to the Board members. She asked if there was any follow-up to ensure that processes are in place to correct any audit findings. Mr. Osuch advised that when his auditing firm conducts the audit next year, they will revisit all of this year's findings to ensure that internal controls were put in place to address the issues.

Mrs. Lambert thanked Mr. Osuch for the reports and Ms. Thompson and her staff for having good controls in place.

Mr. Osuch thanked Ms. Thompson and LeeAnn Gallagher, Internal Auditor for the District, for their cooperation and assistance during the audit.

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## **B. Choosing Cholla Committee Update**

Dr. Cook advised the Board that a committee had been formed during November 2011 for the purpose of researching strategies that could be implemented to promote increased student enrollment at Cholla Middle School. Dr. Cook introduced Ms. Sue Snyder, Director of Organizational Development, who was the facilitator at the meetings. Ms. Snyder introduced the committee members and commended them for their dedication and commitment to address the school's declining enrollment in a proactive manner.

Organizers of the Urban Plunge Immersion Experience selected Cholla Middle School to be the focus of their community service endeavors. Their planned projects, which include beautification of Cholla's campus, will contribute to the school's efforts to attract and retain students. Ms. Snyder introduced Ms. Tracey Beal from Arizona State University/Urban Plunge who provided information about Urban Plunge and its partnership with Cholla Middle School. Ms. Beal stated that the concept of Urban Plunge was to take college students and give them a project based learning experience in their own community and local schools. College students, Cholla students, and staff worked together on projects at the school, e.g., painting the teacher's lounge, pulling weeds, and removing a tree stump. Ms. Beal advised that Urban Plunge had plans for an immersion experience on March 15-18, 2012, with collaboration from colleges, churches, businesses and Cholla Middle School to provide after-school clinics, e.g., soccer, basketball, football, dance. There will be a final celebration on April 20, 2012, when they will invite feeder schools and the neighborhood to a carnival at Cholla Middle School.

Cholla Principal, Phil Garitson, acknowledged the extraordinary efforts of Sue Snyder as the facilitator of the meetings. He also acknowledged Tracey Beal from Urban Plunge; Jill Hicks, Community Outreach Specialist; and the Cholla staff for their time and efforts. Mr. Garitson explained how the committee used an interest-based approach to address the issue of declining enrollment and presented the work of the committee, including several possible options. Mr. Garitson advised that he and Assistant Principal, Tim Woodward, had been visiting feeder schools where they have heard negative perceptions about Cholla Middle School. They would like to have an assembly for 6<sup>th</sup> grade students from the feeder schools to visit Cholla Middle School to show them what Cholla has to offer.

Mr. Adams made the following comments:

- Commended the committee members for their commitment and work. He thanked them for attending the Board meeting.
- Stated that the neighborhood is changing and improving.
- Recommended reaching out to Cortez and Moon Valley High Schools for input. Mr. Garitson advised that he had visited both high schools and was advised they have the same problem with negative perceptions about the high schools.
- Considered it a good idea to reach out to younger students (3<sup>rd</sup> or 4<sup>th</sup> grade) to promote what Cholla has to offer.

Mrs. Lambert made the following comments:

- Middle school is unique because students are only there for two years and do not establish a sense of community.
- Very excited about Urban Plunge's concept of having college students interact with the middle school students as role models to give back to the community.
- Start a dialogue with the parents of 4<sup>th</sup> grade students at the feeder schools (not surveys) to find out what they want for their children when they

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transition to middle school.

- Cholla has a great staff and great programs to offer.
- If considering Option D: End-of-day enrichment time, they will have the difficult task of finding funding, e.g., grants, and obtaining teacher buy-in.
- Committee is on the right track and recommended continuing to reach out to the community.

Mr. Jahneke made the following comments:

- Very pleased with the depth of discussion and ideas.
- Had no doubt that the committee will be successful in changing the negative perception about Cholla.

Ms. Graziano made the following comments:

- Excited about the committee's work.
- Committee had completed a tremendous amount of work in a very short time.
- There are a lot of good things happening at Cholla.
- All of the middle schools are doing well and she would like to see all of the middle schools do something similar to Cholla.
- Transition from elementary school to middle school is hard.
- It is usually a perception problem, not an actual problem.
- Appreciated all the time and efforts of the committee.
- Thought the survey was a good starting point.
- Was pleased that Administrators had visited feeder schools and high schools and glad there was involvement with the college students through Urban Plunge.
- Hoped that the administrators would take Cholla students to the feeder schools to talk to the students. Mr. Garitson replied that he had taken students with him on his last visits.
- Was glad that the Cholla students participated in the campus beautification project because that creates a feeling of ownership of the school.
- Referred to Option G: Implement true middle school model, including teaming and blocks. Ms. Graziano asked if Cholla was currently using the team concept. Mr. Garitson responded that the school does not have teams, but uses a junior high model. Ms. Graziano asked why additional staffing would be required to use teams. Mr. Garitson stated that after research, it was determined that additional staffing would be required. Ms. Graziano advised that she had worked in schools that had teams and stated that teams and looping worked very well because the teachers take ownership of their students.
- Asked if they were considering the end-of-day enrichment time because if they added a second elective, there would be additional cost to add to staff or was it not related. Mr. Garitson replied that it was related, however, they wanted to give students more choice in their electives. He stated that the students who were receiving an additional class of either math or English because of academic intervention would have the opportunity to have one elective if the end-of-day enrichment period were implemented.
- Referred to Option C: Better job of marketing FLEX center and all gifted/talented/accelerated services at Cholla. Ms. Graziano stated that one of the concerns the committee had about not offering transportation should not be a concern because another school in the District offers the FLEX center and does not offer transportation. She advised that Cholla should boast about all of the services they have to offer.

**C. Report Regarding Federal Relations Network Conference**

Mr. Adams provided a PowerPoint presentation about his trip to Washington D.C. to attend the Federal Relations Network Conference held on February 3-8, 2012. Mr. Adams thanked Ms. Janet Sullivan for providing him with the pre-conference data. He also thanked the District and Board members for allowing him to attend the conference.

Mr. Adams reviewed the topics discussed at the conference and stated he was pleased that they had the opportunity to meet with all of the Arizona representatives.

Mrs. Lambert asked if there was any discussion regarding ESEA waivers. Mr. Adams replied that NSBA discussed it throughout the conference and that ten states were approved. He stated that Arizona was one of the states

Mr. Adams advised the Board that a copy of the conference materials would be available in the Superintendent's office.

**V. FUTURE AGENDA ITEMS**

There were no future agenda items.

**VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS**

Ms. Graziano acknowledged and thanked the Washington Education Foundation for the successful Bowl-a-Thon fundraiser. She stated that everyone had a good time and it was a good morale booster.

Ms. Graziano thanked Ms. Jill Hicks, Community Outreach Specialist, for her efforts on the fun 3 Minutes 2 Win It event. Ms. Graziano stated she overheard many good comments from vendors, parents, and administrators.

Mr. Adams also acknowledged the Washington Education Foundation for the Bowl-a-Thon where he had a wonderful time.

Mr. Maza acknowledged and reminded audience members that the Arizona State legislature was in session and considering bills with regard to the budget, as well as policies.

Dr. Cook acknowledged members from the ASPIRE group who were in the audience. Dr. Cook advised that attending a Governing Board meeting was one of the requirements of the program.

Mr. Maza acknowledged and thanked Ms. Pam Reicks for attending the Governing Board meeting. He advised that Ms. Reicks is a Governing Board member from an adjacent District, as well as a WESD teacher.

**VII. CALL FOR EXECUTIVE SESSION**

**UNANIMOUS**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5 and A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2012 Interest-based Negotiation (IBN) process.

February 23, 2012

- A.1 – Discussion or consideration of employment, assignment , appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding Dr. Susan J. Cook.

A motion was made by Mrs. Lambert to call for an Executive Session. The motion was seconded by Mr. Adams. The motion carried.

## **VIII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION**

### **IX. EXECUTIVE SESSION – GENERAL FUNCTION**

#### **A. Call to Order and Roll Call**

#### **B. Confidentiality Statement**

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS §38-431.03 unless pursuant to a specific statutory exception.

#### **C. Discussion under A.R.S. §38-431.03 – A.5**

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2012 Interest-based Negotiation (IBN) process.

#### **D. Discussion under A.R.S. §38-431.03 – A.1**

- A.1 – Discussions or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding Dr. Susan J. Cook.

### **X. RECONVENING OF REGULAR MEETING**

### **XI. ADJOURNMENT**

**UNANIMOUS**

A motion was made by Mr. Jahneke to adjourn the meeting at 10:22 p.m. The motion was seconded by Mr. Adams. The motion carried.

February 23, 2012

**SIGNING OF DOCUMENTS**

Documents were signed as tendered by the Governing Board Secretary

\_\_\_\_\_  
BOARD SECRETARY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD OFFICIAL

\_\_\_\_\_  
DATE

February 23, 2012

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action
		<u>                          </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u>                          </u>	Information
		<u>                          </u>	1st Reading
DATE:	March 8, 2012		
AGENDA ITEM:	<u>*Approval/Ratification of Vouchers</u>		
INITIATED BY:	<u>Elizabeth Martinez, Accounting Manager</u>	SUBMITTED BY:	<u>David Velazquez, Director of Finance</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Cathy Thompson, Director of Business Services</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA, DK and A.R.S. §15-321</u>		

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

**APPROVE/RATIFY FY11/12 PAYROLL VOUCHERS** (warrants for services and materials, payroll expense):

02/24/12	<u>2,816,805.87</u>
<b>Totals:</b>	<b><u>2,816,805.87</u></b>

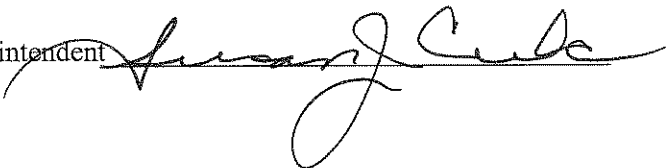
**APPROVE/RATIFY FY 11/12 EXPENSE VOUCHERS** (warrants for services and materials, payroll expense):

02/10/12	2,502.94
02/15/12	4,798,971.50
02/22/12	1,018,322.88
02/24/12	<u>1,412.40</u>
<b>Totals:</b>	<b><u>5,821,209.72</u></b>

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Assistant Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.A.

TO: Governing Board X Action  
 FROM: Dr. Susan J. Cook, Superintendent        Discussion  
 DATE: March 8, 2012        Information  
 AGENDA ITEM: \*Personnel Items        1st Reading

INITIATED BY: Justin Wing, Director of Human Resources  
 SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

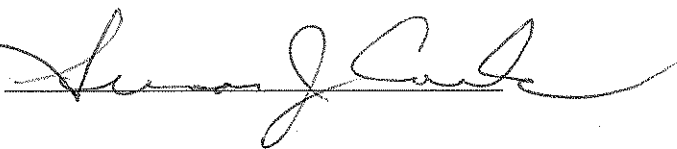
**SUPPORTING DATA**

Funding Source: Various  
 Budgeted: Yes

The attached personnel actions are presented for approval.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.B.



**PERSONNEL ACTION RECOMMENDED****March 8, 2012****I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE****A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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**B. CERTIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Adams	Robert	Teacher-6th Grade	Sweetwater	Resignation	8	5/31/2012
Bivens	Brandon	Teacher-Language Arts	Palo Verde	Resignation	1	5/31/2012
Deane	Jerilyn	Teacher-Reading	Ocotillo	Resignation from Leave of Absence	5	6/30/2012
Gary	Pamela	Teacher-2nd Grade	Sunburst	Resignation	4	5/31/2012
Green	Karla	Teacher-PE	Mountain View	Resignation from Leave of Absence	4	6/30/2012
Hale	Miranda	Teacher-Language Arts	Palo Verde	Retirement	12	5/31/2012
Haney	Kellie	Teacher-1st Grade	Ocotillo	Leave of Absence for remainder of FY		3/29/2012
Krueger	Carolyn	Teacher-Orchestra/Band	Ocotillo/Shaw Butte	Resignation	6	5/31/2012
Maslick	Lindsay	Teacher-3rd Grade	Tumbleweed	Resignation from Leave of Absence	6	6/30/2012
McLeod	Tracie	Teacher	Shaw Butte	Resignation from Leave of Absence	5	5/31/2012
Pepple	Lois	Academic Intervention Specialist	Sahuaro	Resignation from Leave of Absence	17	6/30/2012
Pettit	Michael	Teacher-6th Grade	Lakeview	Retirement	24	5/31/2012
Quintana	Lena	Academic Intervention Specialist	Lakeview	Leave of Absence for FY 2012-2013		5/31/2012
Santy	Mary	Speech Pathologist	Sweetwater	Retirement	3	5/31/2012
Schulz	Wren	Teacher-CCB	Manzanita	Leave of Absence for FY 2012-2013		5/31/2012

**C. FULL-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Barraza	Alicia	Night Custodian	Richard Miller/Washington	Leave of Absence for remainder of FY and for FY 2012-2013		3/1/2012
Carrico	Mary	Office Manager	John Jacobs	Leave of Absence for FY 2012-2013		6/12/2012
Dupree	Timothy	NBA Assistant	Cholla	Resignation	1.5	3/15/2012
Greenberg	Richard	Materials Technician	Materials Management	Resignation	5	3/5/2012
Lafon	Lenore	Office Manager	Royal Palm	Retirement-Smartschools	30	6/12/2012
Matherly	Jacquelyn	Health Technician	Orangewood	Resignation	1.5	2/17/2012
Moreno	Maria	Health Technician	Maryland	Resignation from Leave of Absence	5	3/2/2012

**D. PART-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Angelini	Nancy	Paraprofessional	Mountain View	Leave of Absence for FY 2012-2013		7/1/2012
Brooks	Terry	Monitor	Richard Miller	Leave of Absence for remainder of FY and FY 2012-2013		2/20/2012
Corley	Karen	Paraprofessional	Mountain View	Resignation	3	3/16/2012

**PERSONNEL ACTION RECOMMENDED****March 8, 2012****D. PART-TIME CLASSIFIED (continued)**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Cortes	Griselda	Crossing Guard	Orangewood	Resignation	6 mo.	3/9/2012
Jenkins	Katrina	Food Service Clerk	Cactus Wren	Resignation	1.5	3/2/2012
Koprivnikar	Cindy	Kidspace Assistant	Chaparral	Resignation	14.5	2/22/2012
Lee	Angela	ELL Testing Specialist	Orangewood	Resignation	1	2/17/2012
Medrano	Stephen	Bus Driver	Transportation	Resignation	6 mo.	2/21/2012
Renfree	Barbara	Food Service Unit Leader	Ironwood	Leave of Absence for FY 2012-2013		7/2/2012
Valdez	Sue	Paraprofessional	Washington	Resignation from Leave of Absence	8	3/1/2012

**II. EMPLOYMENT****A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Spellman	James	Assistant Principal	E	Mountain View

**B. CERTIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Giles	Barbara	Teacher	E	Returning from Leave of Absence for FY 2012-2013
Goodman	Megan	Teacher	E	Returning from Leave of Absence for FY 2012-2013
Masters	Joelle	Teacher-3rd Grade	E	Roadrunner
Spencer	Andrea	Teacher	E	Returning from Leave of Absence for FY 2012-2013

**C. FULL-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Espinoza	Sonia	Night Roving Custodian	E	Maintenance
Fields	Michelle	Accounts Payable Technician	E	Finance
Zandman	Stephen	Trades Specialist	E	Maintenance

**D. PART-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Arnett	Jeffrey	Bus Driver	E	Transportation
Billings	Lisa	Instructional Assistant	E	Returning from Leave of Absence for FY 2012-2013
Bills	Lauren	Paraprofessional	E	Washington
Contreras	Roxana	Bus Assistant	E	Transportation
Chavarria				
Gains	Lindsay	Special Ed. Assistant	E	Returning from Leave of Absence for FY 2012-2013

## PERSONNEL ACTION RECOMMENDED

March 8, 2012

## D. PART-TIME CLASSIFIED (continued)

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION	
Howard	Darlene	HeadStart Instructor	E	Arroyo	rescinded resignation
Kerns	Rachel	Kidspace Assistant	E	Lookout Mountain	
Layton	Karen	Crossing Guard	E	Desert View	
Lindenbolt	Ashley	Kidspace Site Coordinator	E	Acacia	
Little	Tanese	Crossing Guard	E	Ironwood	
Naylor	Teri	Food Service Helper	E	Food Service	
Pereira-Nunez	Maria	Food Service Helper	E	Manzanita	
Romero	Elvia	Food Service Helper	E	Returning from Leave of Absence for FY 2012- 2013	
Wolertz	Wayne	Bus Driver	E	Transportation	

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: March 8, 2012 Information  
AGENDA ITEM: \*Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading  
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent  
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

**SUPPORTING DATA**

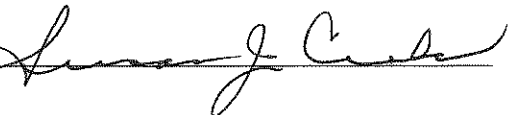
Funding Source: Donations  
Budgeted: N/A

1. Jim Hathaway donated rocks and minerals with an approximate value of \$3,500.00 to be used for the benefit of Science students at Royal Palm Middle School.
2. Phoenix Sheet Metal and A/C Supply Inc. donated sheet metal with an approximate value of \$600.00 to be used for restroom partitions at Sunnyslope School.
3. Mountain Sky S.P.I.C.E. (parent/teacher organization) donated a check in the amount of \$516.00 to be used for the music students' field trip to the Heritage Festival in California.
4. Thomas Hodges donated \$1,000.00 to be used to support the basketball program and other needs at Moon Mountain Elementary School.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.C.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: March 8, 2012 Information  
AGENDA ITEM: \*Award of Contract – Bid No. 11.027, Nutrition Services Kitchen Equipment to Buller Fixture, Central Restaurant Supply, Douglas Equipment and Standard Restaurant Equipment 1st Reading  
INITIATED BY: Connie Parmenter, Director of Nutrition Services SUBMITTED BY: Howard Kropp, Director of Purchasing  
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: Nutrition Services  
Budgeted: Yes

On February 2, 2012, the District issued Bid No. 11.027, Nutrition Services Kitchen Equipment. The purpose of this request is to acquire kitchen equipment needed for the Nutrition Services Department. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Twenty Seven (27) vendors were notified of the Bid. Ten (10) responsive, responsible bids were received and opened on February 17, 2012. Connie Parmenter, Director of Nutrition Services, and Anita Hotchkiss, Purchasing/Contracts Agent, evaluated the bids and recommend Buller Fixture, Central Restaurant Supply, Douglas Equipment, and Standard Restaurant Equipment for award.

The award of this solicitation will result in a multi-term contract, beginning upon award and continuing until July 31, 2012. If all conditions are met during this period of time, this contract can be extended, if funding is available, for an additional one-year contract. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation is available for review in the Purchasing Department.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board award a contract regarding Bid No. 11.027, Nutrition Services Kitchen Equipment to Buller Fixture, Central Restaurant Supply, Douglas Equipment, and Standard Restaurant Equipment in an amount not to exceed \$60,000.00 plus taxes and freight.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*I.D.

\*Award of Contract – Bid No. 11.027, Nutrition Services Kitchen Equipment to Buller Fixture, Central Restaurant Supply, Douglas Equipment and Standard Restaurant Equipment  
 March 8, 2012  
 Page 2

Vendor	Hot Cart	Milk Cooler	2 tier utility cart	3 tier utility cart	Front load pan rack	Platform Cart	Mobile Work Cabinet	Cam Dolly
Arizona Equipment Spec.	\$3,422.69	\$2,584.84	\$599.50	\$716.10	NO BID	NO BID	NO BID	\$137.50
Arizona Restaurant Supply	\$3,328.00	\$2,778.00	\$638.60	\$871.47	\$187.81	\$645.00	\$1,595.00	\$130.00
Buller Fixture	\$3,468.00	\$2,836.00	<b>\$557.00</b>	\$674.00	\$298.00	\$608.00	<b>\$462.00</b>	\$133.65
Byassee	NO BID	\$3,366.45	\$1,172.80	\$651.10	NO BID	NO BID	NO BID	NO BID
Central Restaurant Supply	\$3,349.00	\$2,781.00	\$649.00	<b>\$599.00</b>	\$135.00	<b>\$275.00</b>	NO BID	\$150.00
Culinary Depot	\$3,785.00	\$2,836.06	\$655.96	\$728.37	\$241.11	\$692.55	\$857.00	\$148.50
Douglas Equipment	\$3,526.00	<b>\$2,397.00</b>	\$630.25	\$636.50	\$211.00	\$913.40	\$1,277.00	<b>\$127.00</b>
Karman & Co.	\$3,091.00	\$2,984.00	\$819.00	\$653.00	\$362.00	\$630.00	\$650.00	\$129.95
Sam Tell & Son	\$3,346.26	\$2,869.17	\$625.52	\$704.11	\$377.03	\$579.26	\$740.64	\$167.06
Standard Restaurant Equipment	\$3,555.00	\$2,727.00	\$865.00	\$668.00	<b>\$160.00</b>	\$645.00	\$955.00	\$133.00
Standard Alternate Pricing	<b>\$3,050.00</b>							

# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board       X       Action  
 FROM: Dr. Susan J. Cook, Superintendent                      Discussion  
                     Information  
                     1st Reading  
 DATE: March 8, 2012  
 AGENDA ITEM: \*Award of Contract – Bid No. 11.029, White Copy Paper to Contract Paper Group  
 INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services  
 PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing  
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

## SUPPORTING DATA

Funding Source: M&O  
 Budgeted: Yes

On January 30, 2012, the District issued Bid No. 11.029, White Copy Paper. The purpose of this bid is to contract for a per ream price for a specified number of truckloads of white copy paper, delivered to specified addresses. This contract is also available to opt-in members of the Strategic Alliance of Volume Expenditures (SAVE).

Ninety-seven (97) vendors were notified of the Bid. Seven (7) responsive, responsible bids and Four (4) nonresponsive bids were received and opened on February 16, 2012. Larry Larson, Contract Manager, and Carla Mariscal, Assistant Buyer, evaluated the bids and recommend Contract Paper Group for award in the amount of \$2.468 per ream. In 2010-2011, \$249,944.07 was encumbered for this product. No school or department can spend more than is budgeted without prior approval from the Finance Department.

The award of this solicitation will result in a contract beginning upon award until May 31, 2012 with no option to renew. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

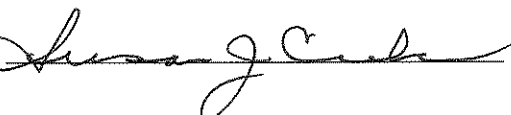
Funding for this expenditure is included in the individual school's or department's 2011-2012 M&O budgets and will be purchased on an as-needed basis.

A copy of the solicitation is available for review in the Purchasing Department.

## SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award a contract regarding Bid No. 11.029, White Copy Paper to Contract Paper Group.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.E.

**\*Award of Contract – Bid No. 11.029, White Copy Paper to Contract Paper Group**

**March 8, 2012**

**Page 2**

**Responsive, Responsible**

**Submitting Vendors**

**Price Per Ream**

Contract Paper Group	\$2.468
Paper 101	\$2.494
Office Depot, Inc.	\$2.499
Unisource Worldwide, Inc.	\$2.520
Office Max, Inc.	\$2.574
Xerox Corporation	\$2.795
School Specialty, Inc.	\$2.800

Non-responsive Vendors: (deemed non-responsive as they did not meet specifications outlined in bid documents)

Liberty Paper

Xpdx – National Offices

Xpdx – Phoenix Offices

Paper Associates

**Pricing Summation:**

Washington Elementary has committed to buy 42,000 reams (5 truckloads) dispersed over two deliveries, for a total price equaling \$103,656.00, subject to Governing Board approval.



# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board           X           Action  
 FROM: Dr. Susan J. Cook, Superintendent                            Discussion  
                           Information  
                           1st Reading  
 DATE: March 8, 2012  
 AGENDA ITEM: \*LEARN360 Video-Streaming Agreement  
 INITIATED BY: Natalie McWhorter, Director of Curriculum SUBMITTED BY: Natalie McWhorter, Director of Curriculum  
 PRESENTER AT GOVERNING BOARD MEETING: Natalie McWhorter, Director of Curriculum  
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

## SUPPORTING DATA

Funding Source: Indirect Cost  
 Budgeted: Yes

LEARN360 is a leading interactive video-streaming media-on-demand service designed specifically for the K-12 educational market, providing quality content across all curriculum areas. Using the latest technologies, Learn360 enables educators to enhance the learning experiences of all students through the delivery of exceptional video-streaming content from top educational publishers such as Encyclopedia Britannica, Scholastic, the History Channel, Reading Rainbow, PBS, and National Geographic.

Our previous video-streaming service, Discovery Education, was provided to us free for several years through ADE/IDEAL. In October, we were informed that the license would no longer be carried, and each district would have to pay for the service. A committee researched several similar programs and recommended LEARN360 based on its appropriate K-8 usable content and significant cost savings. The recommended proposal would allow access to LEARN360 via the website for all 32 schools for three years.

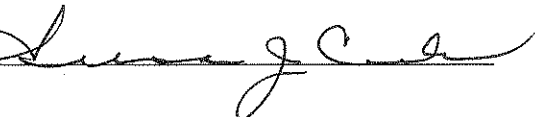
LEARN360 enables teachers to engage students, enrich lessons and help students excel academically with a growing collection of videos, video clips, audio and newsreel footage that are aligned to the Arizona Common Core State Standards. The multiple media formats address different learning styles, reinforce curriculum, and supports lessons, themes, and topics that bring curriculum to life through technology.

The Agreement has been reviewed by District Legal Counsel.

## SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Learn360 Video-Streaming License Agreement and authorize the Superintendent to execute the agreement on behalf of the District in an amount not to exceed \$42,768.00.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.F.



ENGAGE ENRICH EXCEL

Federal Tax ID # 26-2530800

*Learn360 Subscriber Agreement ("Agreement")*

Made between

Learn360/Sunburst Visual Media, a division of AIM Education, Inc.  
1000 Woodbury Rd. LL1, Woodbury, NY 11797

and

Washington Elementary School District ("Subscriber")

Date: January 22nd, 2012

1. LEARN360 grants to Subscriber, and the educators, administrators, and students (collectively, "Users") enrolled in the schools listed in Exhibit A, limited, non-exclusive, terminable, non-transferable license to access Learn360 via the website located at [www.Learn360.com](http://www.Learn360.com), or by any other means on which the parties may agree, and to use Learn360 as set forth in the Terms of Use located at <http://learn360.com/UserTerms.aspx>. LEARN360 may revise such Terms of Use from time to time.
2. The "Term" shall commence on signature date through and including June 30th, 2015.
3. The pricing for this license (the "Fees") for the Term shall be as follows:

Quantity	Description	Currently Yearly Rate	Subscriber's Rate	Years	Total
32 Schools	Learn360 License	\$995 Per School	\$495 per school	3	\$47,520
	10% Discount for Multiyear				-\$4,752
				Total	\$42,768

4. The offer set forth in this Agreement shall be open through March 31st, 2012
5. All other terms and conditions governing this license shall be as set forth in the Terms of Use. In the event of a direct conflict between the terms of this Agreement and the terms of the then-current Terms of Use, the terms of this Agreement shall control.
6. Subscriber will furnish LEARN360 with copies of all relevant certificates demonstrating tax-exempt status from any provincial or local taxes within 30 days of the execution hereof.
7. This Agreement contains the entire understanding and supersedes all prior understandings between the parties relating to the subject matter herein.



ENGAGE ENRICH EXCEL

Federal Tax ID # 26-2530800

Agreed:

**Subscriber**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Bill To:**

Name \_\_\_\_\_

Title: \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

P.O. # \_\_\_\_\_

*Please email or fax the signed agreement and Purchase Order to the attention of:*

*Steve Kindel*

*Email [skindel@learn360.com](mailto:skindel@learn360.com)*

*Fax 805.221.6329*

Please make purchase order out to Learn360/Sunburst Visual Media, a division of AIM Education, Inc. and remit payment (NET 30 DAYS) to:

Learn360/Sunburst Visual Media, a division of AIM Education, Inc.

1000 Woodbury Road, LL1

Woodbury, NY 11797

**EXHIBIT A  
LICENSED SCHOOL(S)**

Acacia Elementary (Pre-K to 6)
Alta Vista Elementary (Pre-K to 6)
Arroyo Elementary (Pre-K to 6)
Cactus Wren Elementary (K to 6)
Chaparral Elementary (Pre-K to 6)
Desert View Elementary (K to 5)
Ironwood Elementary (K to 6)



ENGAGE ENRICH EXCEL

Federal Tax ID # 26-2530800

John Jacobs Elementary (Pre-K to 6)
Lakeview Elementary (K to 6)
Lookout Mountain Elementary (K to 6)
Manzanita Elementary (Pre-K to 6)
Moon Mountain Elementary (Pre-K to 6)
Ocotillo Elementary (Pre-K to 6)
Richard E Miller Elementary (K to 5)
Roadrunner Elementary (Pre-K to 6)
Sahuaro Elementary (Pre-K to 6)
Shaw Butte Elementary (Pre-K to 6)
Sunburst Elementary (K to 6)
Sunset Elementary (Pre-K to 6)
Tumbleweed Elementary (Pre-K to 6)
Washington Elementary (Pre-K to 6)
Abraham Lincoln Traditional School
Maryland School
Mountain View School
Orangewood School
Sunnyslope School
Sweetwater School
Royal Palm Middle School (6 to 8)
Cholla Middle School
Desert Foothills Junior High School
Mountain Sky Junior High School
Palo Verde Middle School

#### Customer Support

**Tier 1:** Customers receive a live support person when they call during normal business hours (Monday- Friday 7:30 am EST- 8:30pm EST). Support requests are also handled via e-mail. Any voicemails or e-mails submitted after business hours are returned promptly the next business day. Problems that cannot be resolved by Learn360 Tier 1 representatives are immediately escalated to Tier 2.

**Tier 2:** Representatives have additional remote support tools at their disposal that allow for more in depth resolution solving possible. Learn360 Tier 2 representatives use GoTo Assist to remotely connect, troubleshoot and fix any Mac or PC. Learn360 issue a customer has. 90% of the issues logged by our support department are resolved over the phone at the time of call in.

**Tier 3:** In the event that a customer's support issue requires that of a programmer interaction, those issues are promptly handed off for a quick resolution. Learn360 support representatives maintain an open line of communication throughout the entire process, ensuring that the customer knows exactly what is being done to resolve their issue.



ENGAGE ENRICH EXCEL

Federal Tax ID # 26-2530800

Training/Professional Development

**Onsite Professional Development Workshops**

**\$1,500/day**

These workshops are designed to work directly with administrators and educators to ensure that the many features that Learn360 provides are used to their maximum potential. Workshop training sessions provide hands-on tutorials on how to use Learn360 and integrate media in the classroom. Workshop Sessions can be configured to best fit the needs of the educational organization.

**Webinar Tutorial Sessions**

**\$250/session**

Webinar tutorial sessions provide information on Learn360 in a concise and easy-to-understand method. Providing both group and one-on-one access to the webinar, Learn360 professional development trainers are able to provide users with the necessary information they need to start using the site. 1-hour webinars can be scheduled in sequence to help users move through the site in a manageable time frame while still allowing users flexibility in schedules. Each webinar can accommodate 25 attendees and runs for 60 minutes.

*Upon purchase, 1 (one) Webinar Tutorial Session is granted free of charge. Please email the Learn360 Support Team to schedule at [Support@learn360.com](mailto:Support@learn360.com) T: 877-279-4090*

Local Hosting Fees

\$1,000 for hard drive set up process

\$750 extra per Media Format and Bit Rate if client chooses to download content rather than received hard drives

Media Formats: Windows Media Player, QuickTime, Flash Player

Bit Rate Options: 384 KBps, 512 KBps, 1.5 MBps

The Learn360 content library can be delivered via hard drives or by downloading the content from Learn360's FTP site to a local server. Local hosting fees include custom support throughout the process of configuring the local server(s) and ensuring that all content is able properly loaded and accessible within the organization's network. All costs accommodate shipping and handling fees of the drives and set up costs for FTP downloading.

TO: Governing Board   X   Action

FROM: Dr. Susan J. Cook, Superintendent   X   Discussion

DATE: March 8, 2012            Information

AGENDA ITEM: Award of Contract – RFQ No. 11.030 – Solar Photovoltaic System Installation to Wilson Electric            1st Reading

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INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

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PRESENTER AT GOVERNING BOARD MEETING: Sue Pierce, Director of Facility Planning

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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

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**SUPPORTING DATA**

Funding Source: M&O  
Budgeted: Yes

On December 8, 2011, the Governing Board authorized the application submittal for solar incentives through the Arizona Public Service (APS) Schools and Government Program.

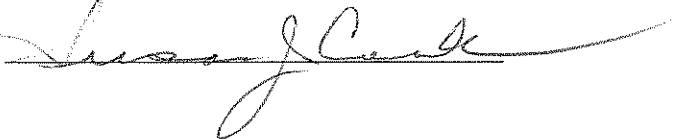
The District was notified by APS that our applications for incentives had been approved. On February 9, 2012, the Governing Board approved issuance of RFQ No. 11.030, Solar Photovoltaic System Installation for the purpose of installing solar photovoltaic systems at District sites.

Fifty-seven (57) vendors were notified of the solicitation. Seven (7) offers were received and opened on February 29, 2012. Mike Kramer, Director of Capital Projects/Maintenance, Sue Pierce, Director of Facility Planning, Cathy Thompson, Director of Business Services, Vispi Karanjia, Partner with Orcutt Winslow, and Kim Orozco, Finance Manager of Capital Projects, evaluated the qualifications and short-listed the top four (4) ranked vendors. Interviews with the short-listed firms were held on March 6, 2012. The vendor with the highest ranking qualifications after completion of interviews was Wilson Electric and the committee recommends this vendor for award. The contract is contingent upon the successful negotiation of a Power Purchase Agreement (PPA). If negotiations are unsuccessful, the District will move into negotiations with the second-ranked offeror.

A copy of the solicitation is available for review in the Purchasing Department.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board award contract for RFQ No. 11.030, Solar Photovoltaic System Installation to Wilson Electric.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.A.

The criteria used to determine the highest qualified respondent is as follows:

- A. Proposer's capabilities: qualifications, experience developing, owning, operating, and maintaining solar PV projects that meet power production needs (80 points).
- B. Proposer's financial capacity including use of grants, rebates, and incentive monies (80 points).
- C. System size, technical description, and cost effectiveness of the site-specific project (80 points).
- D. Technical approach to the site-specific project (40 points).
- E. Project implementation and management plan (40 points).
- F. Project monitoring plan (30 points).
- G. Relevant past project experience and reference checking results (30 points).
- H. Responsiveness of the offeror in complying with the requirements of the proposal (20 points).

Qualifications were considered for the following vendors:

<b>VENDOR</b>
Empire Renewable Energy
GreenChoice Solar
Greenfuel Technologies
OneGlobe Renewables
PWI Construction
Sky Engineering
Wilson Electric

Additionally the top four scoring vendors were invited for interviews/presentations on March 6, 2012 with scoring based on the following criteria:

- A. Overall Approach Methodology (200)
- B. Proposed project staff and functions (150)
- C. Project Scheduling (150)
- D. References (100)
- E. Knowledge of the site and local conditions (150)
- H. Additional questions submitted by the District. (100)

Final ranking of the offerors from the interview and presentation phase are as follows:

<b>VENDOR</b>	<b>RANK</b>
Wilson Electric	1
OneGlobe Renewables	2
Greenfuel Technologies	3
Sky Engineering, Inc.	4

TO: Governing Board   X   Action  
 FROM: Dr. Susan J. Cook, Superintendent   X   Discussion  
           Information  
           1st Reading  
 DATE: March 8, 2012  
 AGENDA ITEM: Review of Employee Benefits Trust Recommendation and Discussion, Consideration and Possible Action Regarding Employee Benefits Plan Funding Level for 2012-2013  
 INITIATED BY: David Ludwig, Employee Benefits Trust Board Chairman SUBMITTED BY: D. Rex Shumway, Legal Counsel  
 PRESENTER AT GOVERNING BOARD MEETING: D. Rex Shumway, Legal Counsel  
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: EIC and A.R.S. §15-382

**SUPPORTING DATA**

Funding Source: Various  
 Budgeted: Yes

At a Special Meeting of the Employee Benefits Trust Board (EBT) that was held on March 6, 2012, the Trust Board reviewed final projections, considered possible plan changes and then voted to recommend the final plan and funding contribution levels for 2012-2013.

In arriving at the recommended funding level, the EBT considered the following:

- The direction from the Governing Board to formulate a plan for 2012-2013 that maintained District contribution rates at that same level as provided for in the 2011-2012 plan, with any additional funding to come from EBT contingency funds or plan design changes.
- The elimination of the EPO health insurance plan and the addition of other health insurance plans, including a High Deductible Health Plan/Health Savings Account (HDHP/HSA).

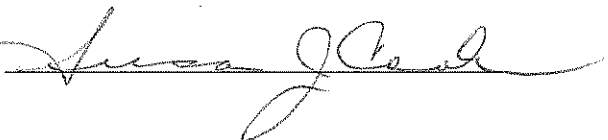
The Trust Board voted to provide the following recommendation for employee benefits to the Governing Board for the 2012-2013 school year:

- Approve the following Plan Design (see Attachment 1 and Attachment 2):

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the proposed Employee Benefits Plan for 2012-2013 as provided in the recommendation from the Employee Benefits Trust, including the contribution rates as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.B.



**Review of Employee Benefits Trust Recommendation and Discussion, Consideration and Possible Action  
Regarding Employee Benefits Plan Funding Level for 2012-2013**

**March 8, 2012**

**Page 2**

- Eliminate the current EPO Plan. During open enrollment in April of 2011, employees were informed that 2011-2012 would be the last year that EPO would be offered. As of January 31, 2012, the EPO had an operational deficit of \$1,203,120.00.
  - Continue to offer the current PPO - \$600.00 deductible plan. Pursuant to the recommendation, employees will pay \$47.89/month (\$574.68 annually) to utilize this plan.
  - Include a new PPO - \$1,200.00 deductible plan that is the Base Plan offered at no cost to employees.
  - Include a new High Deductible Health Plan/Health Savings Account (HDHP/HSA) - \$2,500.00 deductible plan that has a District HSA Contribution of \$1,200.00.
- Approve the Self-Funded Budget, with the associated contributions rates, that results in a 5.3% increase over the 2011-2012 Budget. (See the Attachment 3- Monthly Contribution Rates.) Pursuant to direction from the Governing Board, the District contribution shall remain at \$5,046.48 per employee. This Plan results in an approximate \$739,000.00 deficiency that will be covered by excess contingency reserves of the EBT.

# EMPLOYEE BENEFITS PLAN

2012-2013

	<b>2012-2013</b> <b>Eliminate EPT; Convert</b> <b>current PPO to Buy-up,</b> <b>add \$1,200 PPO Base and</b> <b>\$2,500 HDHP/HSA</b>		
Per employee per year medical/Rx/dental/life annual cost (% increase)	\$5,316 (5.3%)		
Annual increase to District	\$739,000		
	PPO - \$600 Buy-up	PPO - \$1200 Base	HDHP - \$2500
Monthly employee Medical contribution	\$47.89	-0-	-0-
Monthly Dependent Medical contribution	\$550.62	\$492.87	\$401.64
District HSA Contribution (annual)	-	-	\$1,200



**Washington Elementary School District  
Plan Design Comparison - effective 7/1/2012**

	Current Plan PPO (Buy-Up)		PPO (Base)		High Deductible Plan 2500	
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Annual Deductible Individual Family	\$600 \$1,200	\$1,200 \$2,400	\$1,200 \$2,500	\$2,400 \$5,000	\$2,500 \$5,000	\$ 5,000 \$10,000
Maximum Out-of-Pocket Individual Family	\$2,000 \$4,000 (excludes deductible)	\$4,000 \$8,000 (excludes deductible)	\$3,000 \$6,000 (excludes deductible)	\$6,000 \$12,000 (excludes deductible)	\$5,000 \$10,000 (includes deductible)	\$10,000 \$20,000 (includes deductible)
Coinsurance	80%	60%	80%	60%	80%	60%
Physician copays – PCP Specialist	\$20 copay \$40 copay	60%*	\$25 copay \$50 copay	60%*	80%*	60%*
Emergency Room	\$150 copay then 80%*	\$150 copay then 80%*	\$150 copay then 80%*	\$150 copay then 80%*	80%*	80%*
Urgent Care	\$25 copay then 80%*	\$25 copay then 60%*	\$50 copay then 80%*	\$50 copay then 60%*	80%*	60%*
Inpatient Hospital	80%*	60%*	80%*	60%*	80%*	60%*
Outpatient Surgery Facility Services	80%*	60%*	80%*	60%*	80%*	60%*
Laboratory and Radiology Services	80%*	60%*	80%*	60%*	80%*	60%*
Wellness/Preventative Care	100%	Not covered	100%	Not covered	100%	Not covered
Maternity Care Services	80%*	60%*	80%*	60%*	80%*	60%*
Inpatient Mental Health/ Substance Abuse Services	80%*	60%*	80%*	60%*	80%*	60%*

	Current Plan PPO (Buy-Up)		PPO (Base)		High Deductible Plan 2500	
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Outpatient Mental Health/Substance Abuse	Visits 1-5 100% no copay Visits 6-12 100% after \$10 copay Visits 13-20 100% after \$15 copay Visits 21-30 100% after \$30 copay Visits 31-40 100% after \$40 copay	60%*	Visits 1-5 100% no copay Visits 6-12 100% after \$10 copay Visits 13-20 100% after \$15 copay Visits 21-30 100% after \$30 copay Visits 31-40 100% after \$40 copay	60%*	80%*	60%*
Chiropractic Care	80%*	60%*	80%*	60%*	80%*	60%*
Prescription Drugs-Retail-30 days Generic Preferred Brand Non-Preferred Brand	\$10 copay 20% with a minimum of \$20 copay to maximum of \$50 copay 20% with a minimum of \$50 copay to maximum of \$100 copay		\$10 copay 20% with a minimum of \$20 copay maximum of \$50 copay 20% with a minimum of \$50 copay maximum of \$100 copay		80%*	60%*
Prescription Drugs-Mail-90 days Generic Preferred Brand Non-Preferred Brand	\$20 copay \$40 copay \$80 copay		\$20 copay \$40 copay \$80 copay		80%*	60%*

\* After deductible

5179580v2/04039.001

revised 3/7/12



# **Washington Elementary School District** 2012-2013 Contribution Modeling

	# Active EEs	TOTAL CONTRIBUTION			WESD CONTRIBUTION			EMPLOYEE CONTRIBUTION		
		Med/Den	Life	Total	Med/Den	HSA Deposit	Life	Med/Den	Life	Total
<u>PPO Buy-Up (\$600 Ded)</u>										
Employee	497	\$456.57	\$2.11	\$458.68	\$408.68	-	\$2.11	\$47.89	\$0.00	\$47.89
Dependent	41	\$550.62	\$0.00	\$550.62	\$0.00		\$0.00	\$550.62	\$0.00	\$550.62
Dual Spouse										
<u>PPO Base (\$1,200 Ded)</u>										
Employee	1,741	\$408.68	\$2.11	\$410.79	\$408.68	-	\$2.11	\$0.00	\$0.00	\$0.00
Dependent	142	\$492.87	\$0.00	\$492.87	\$0.00		\$0.00	\$492.87	\$0.00	\$492.87
Dual Spouse										
<u>HDHP \$2500</u>										
Employee	249	\$333.03	\$2.11	\$335.14	\$308.68	\$100.00 *	\$2.11	\$0.00	\$0.00	\$0.00
Dependent	20	\$401.64	\$0.00	\$401.64	\$0.00		\$0.00	\$401.64	\$0.00	\$401.64
Dual Spouse										
<u>Dental</u>										
Employee	2,524	\$31.76	\$0.00	\$31.76	\$31.76	-	\$0.00	\$0.00	\$0.00	\$0.00
Dependent	281	\$53.24	\$0.00	\$53.24	\$0.00		\$0.00	\$53.24	\$0.00	\$53.24
Dual Spouse										
Total Annual Cost		14,604,857	62,971	14,667,828	12,859,793	298,800	62,971	1,672,306	0	1,672,306
Per EE Per Year Funding										
Current Funding										
Per EE Per Year Increase to District										
Annual Increase to District										
% Change										

\* Amount to be deposited by WESD into a Health Savings Account.

Annual cost is based on 2,487 employees (excluding COBRA beneficiaries). Enrollment assumptions: 20.0% Buy-Up, 70.0% Base PPO, and 10.0% HDHP \$2,500

The above projection is an estimate of future cost and is based on information available to The Segal Company at the time the projection was made. The Segal Company has not audited the information provided. A projection is not a guarantee of future results. Actual experience may differ due to, but not limited to, such variables as changes in the regulatory environment, local market pressure, change in demographics, overall inflation rates and claims volatility. The accuracy and reliability of health projections decrease as the projection period increases.

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action
FROM:	Dr. Susan J. Cook, Superintendent	<u>          X          </u>	Discussion
DATE:	March 8, 2012		Information
			1st Reading
AGENDA ITEM:	<u>Lookout Mountain Elementary School Project Update</u>		
INITIATED BY:	<u>Dr. Susan J. Cook, Superintendent</u>	SUBMITTED BY:	<u>Mike Kramer, Director of Capital Projects and Maintenance</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Paul Hartley, H2 Group, John Brakeman, Adolfson and Peterson Construction, David Schmidt and Roxana Morales, Orcutt/Winslow Partnership</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

**SUPPORTING DATA**

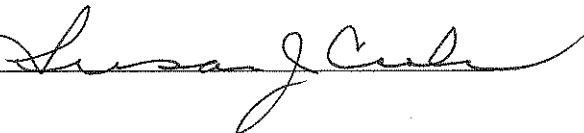
Funding Source: Adjacent Ways, Bond, Capital  
Budgeted: Yes

The design of the rebuild of Lookout Mountain Elementary School is progressing through the final stages of construction documents. Paul Hartley of H2 Group will present an overview of the project to date. John Brakeman of Adolfson and Peterson Construction will outline the construction phases of the project, including information about building on an occupied campus and also present an overview of the schedule and construction budget. Finally, David Schmidt and Roxana Morales of Orcutt/Winslow Partnership will present a graphical representation of the project.

**SUMMARY AND RECOMMENDATION**

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IV.A.